



**STUDENT CENTER GOVERNING BOARD
July 31, 2008**

The Student Center Governing Board at San Francisco State University held a **meeting on Thursday, July 31, 2008 at 9:30 a.m. in the Delmy Rodriguez room.**

<u>Members Present</u>		<u>Members Absent</u>	
Lily Cortez	Guy Dalpe	Sam Brown	Nathalie Granados
Derek Aitken	Raul Amaya	John Saadeh	Don Scoble
Kit Bomar	Linda Buckley		
Will Flowers	Jackie Husary		
Sokhom Mao	Darlington Nwaokoro		
Rebecca Toporek			

<u>Support Staff/Consultants/Presenters</u>		<u>Guests</u>
Neha Shah	Aimee Barnes	Sozit Mohamed
Ken Monteiro		

Recording Secretary: Natalie Christou

- i. The meeting was called to order by Cortez at 9:38 a.m.**
- ii. The agenda for the meeting of July 31, 2008. Approved by consensus.**
- iii. The minutes from the meeting of April 24, 2008. Approved by consensus.**
- iv. The minutes from the meeting of May 1, 2008. Approved as amended with one abstention.**
 - Move Kit Bomar to the “Members Present” column.**
- iv. Public Comment- none.**

Flowers entered at 9:39 a.m.

I. Chair’s Report

1. Seating of the ASI Representatives

Cortez introduced **Amaya, Mao, and Nwaokoro** to the Board and welcomed them to the Board.

Amaya thanked the Board for having them, and expressed his excitement for being a part of the organization.

Dalpe recommended that the new members meet with him after the meeting.

Cortez agreed, and stated that they should meet with her as well.

2. Vacant Alumni Position

Cortez noted that this is still a vacant position, and needs to be filled

Dalpe informed the Board that a recommendation needs to be made by the alumni group, and that recommendation would need approval from President Corrigan. He stated that the Board should start working towards getting a confirmation from the alumni group, and suggested contacting Doug? for more information.

3. Mid-Year Retreat Update

Cortez announced that the mid-year retreat would be held on Friday, August 22, 2008.

Dalpe added that it would be held at the Claremont, in Oakland.

Cortez informed the members that if they wanted anything particular to be discussed at the retreat they should inform **Dalpe** or herself as soon as possible.

Dalpe reported the mid-year review of goals that were set, stating that there were two items to discuss. The first would be a discussion about a potential collaboration with ASI referendum, dealing with the event activity wellness center and the old Lakeview Center. He stated that the Board should look at our potential participation in the development of that center and decide how we should act. The second item would be a presentation by Aimee Barnes and Katherine Day, which included a workshop for the Board members covering fundamentals and contacts that Board members may get from organizations they work with.

Husary asked what time does the retreat would begin.

Cortez informed the Board that the start time has not been decided yet.

Dalpe added that the retreats usually began in the morning, about 8:30 a.m., as the retreat begins with a breakfast. He mentioned that there would be an optional dinner after the retreat was over.

Nwaokoro asked what the transportation situation would be.

Dalpe explained that transportation details would be worked out closer to the retreat, but there would be a few people who would carpool.

4. NA Mural Project

Dalpe reported that there was a lot of transition going on for the committee, as the previous chair for this committee had left because her term had expired, and he pointed out that there may not be a lot of commitment from the current committee members. He stated that it was important for the Board to try to get a handle on what they want to accomplish with this mural. He mentioned that at the last committee session there had been concern voiced about the chair being selected for this committee without consultation from the community involved. He suggested having members of the community come forward to speak about what they want to see in a chair and for the project in general.

Aitken asked if it was an internal community.

Dalpe replied that it was an internal and external community, stating that SKINS make up about 80% of the group, and also included Native American Studies and the Dean of the College of Education.

Husary suggested that the Board should invite them to a meeting, or hold a special meeting with all of them. She expressed her opinion that a special meeting might be more conducive to getting their opinions. She emphasized how important it was to respect their culture, lifestyles, and history.

Flowers asked if the Board could review what the last chair did and assess it before moving on.

Dalpe stated that information could be provided about the committee sessions that have taken place over the last 2 years to make the Board members aware of the process.

Toporek entered at 9:51 a.m.

Bomar asked if the Board would review the structure of the leadership of the committee, and asked if the chair had to be a Board member.

Cortez replied that the chair had to be a Board member.

Dalpe stated that current policy says a student Board member must be the chair of the committee, and indicated that the complication could be that the community and committee members were not consulted about the choice of chair. He mentioned that the Board could, through a 2/3 vote, change or make exception to the policy for this process.

Flowers stated that one mural has already gone up with the current policy, and cautioned that if things were done differently problems could potentially arise.

Bomar stated that he was not in favor of changing policy, and emphasized that the Board needs to maintain responsibility over the board throughout all projects.

Husary expressed her opinion that the members probably wanted to have their opinions voiced in the matter of the chair and direction of the committee, and suggested that a consultation with the group would be best for everyone.

Cortez stated that she and **Dalpe** would work to set up a meeting with the community, probably towards the beginning of the semester.

5. 40th Anniversary Commemoration of '68 SFSU Strike

Monteiro announced that in November SFSU would be celebrating the 40th anniversary of the 1968 student strike. He informed the Board that the strike had been born out of many circumstances, including a war, many wars, emphasizing that although it had been a different time there had been similar issues at hand. He expressed his agreement with the idea that education can give people the tools to change society, and mentioned how the strike had helped people find themselves. He indicated that this event would be a class reunion of sorts, as many alumni would be attending. He asked the Board if there was anything they would like to present or perform regarding student leadership for the event. He asked the Board to think of themes, and how do they resonate nowadays. He stated that he wanted everyone to be aware of this event and anticipate it.

Husary asked if there were already workshops set up for the event.

Monteiro replied that there were about 50 different workshops and activities planned for the event so far. He noted that the dates the event would be held on were October 29 through November 1, 2008.

Husary exited at 11:07 a.m.

Barnes noted that she had mentioned this event at the SCGB Annual Retreat, and informed the Board that they could contact her for more information regarding projects that would happen at this event. She suggested that information about this event should be sent to the Community Relations committee. She added that the major themes for this were liberation, community, conscientiousness, self determination, and human rights.

Husary entered at 11:12 a.m.

Flowers exited at 11:12 a.m.

Toporek noted that the set up for this event had the potential to be overwhelming, and pointed out that there were probably classes or programs on campus that would be full of interested students who could help set all of this up.

Flowers entered at 11:13 a.m.

The Board thanked Monteiro for attending the meeting and his presentation.

Cortez indicated that this event would be discussed at the mid-year retreat.

Monteiro exited at 11:19 a.m.

II. Establish Elections Committee for 2008 Elections (A)

Cortez reported that elections would be in November, and stated that the Board would need an elections chair and committee, three people in total.

Aitken noted that it was always beneficial if someone who has been through the elections committee on a previous occasion is the chair.

Move to nominate Cortez for the chairship. Moved by Husary. Seconded by Toporek. Motion passed.

Motion to approve Flowers and Nwaokoro to the 2008/09 Elections committee. Moved by Husary. Seconded by Amaya. Motion passed.

Bomar mentioned that ASI had pioneered web-based student elections, and suggested that the Board look into that, stating that Horace Montgomery should be contacted. He indicated that the web-based elections had a higher turnout of voters.

III. Designating Committee Chairships- Open Positions Only (A)

Cortez stated that Master Plan and Human Resources need chairs.

Move to nominate Sokham for Human Resources chair. Moved by Aitken. Seconded by Husary. Motion passed with one abstention.

Move to nominate Husary for Master Plan chair. Moved by Aitken. Seconded by Toporek. Motion passed with one abstention.

IV. Appointing Committee Members- New Members Only (A)

Toporek stated that she was still looking for a committee that worked with her schedule.

Husary asked if she was available in the mornings.

Toporek replied that she usually was, it just depended on the time.

Amaya voiced his interest in the OSPLD committee and Community Relations committee.

Move to add Amaya to the Community Relations committee. Moved by Husary. Seconded by Toporek. Motion passed with one abstention.

Move to nominate Amaya for the OSPLD chairship. Moved by Husary. Seconded by Aitken. Motion passed with one abstention.

Bomar exited at 10:10 a.m.

Move to add Mao to the Finance committee. Moved by Aitken. Seconded by Husary. Motion passed with one abstention.

Move to add Nwaokoro to the Human Resources committee. Moved by Husary. Seconded by Amaya. Motion passed with one abstention.

Flowers asked if there were descriptions of each committee for the new members.

Dalpe replied that there were, and that they were part of orientation.

Bomar entered at 10:13 a.m.

V. Vendor Price Increase for Fiscal 2008/09 (A)

Dalpe informed the members that in their packets were copies of a recommendation regarding the increases of 08/09 Vendor Price Increase, which had been approved by the Vendor Services committee to bring to the Board. He noted that this was an annual increase. He passed the floor to **Shah**.

Shah explained that it would be a 4.1% increase, with no more than 5.6% on any one item. She stated that it the weighted average US total from the consumer price index.

Aitken noted that the Board hadn't voted on these yet and some prices have already increased. He requested that this be brought to the vendors' attention.

Dalpe stated that the Student Center gives the vendors feedback all the time, and explained that it was a situation where they feel very tight. He noted that the Student Center does this as a standard process to limit the number of additional requests we receive from the vendors based on the information they can provide for us. He added that the cost of rice had gone up at least 3x in cost this year, and flour as well. He anticipated that the Student Center may still get more requests though the year for the vendors to stay afloat.

Barnes entered at 10:16 a.m.

Aitken stated that he was not concerned about the increases themselves, just about them happening before the process was complete.

Cortez agreed, stating that the process should be followed, and if there are emergencies the Board can schedule a meeting to make the changes happen as soon as possible.

Flowers suggested that the Board put a policy in place so that the vendors can get the adjustments in a timely manner.

Buckley agreed with **Flowers**, as inflation will continue to fluctuate and the Student Center may want to be more flexible in the process.

Aitken stated that the Board meets every 30 days, and that should be fine to adjust for inflation, and stated that there shouldn't be a need for a new process.

Cortez agreed with **Aitken** and stated that a special meeting could be organized for emergencies.

Aitken agreed, stating that it had been done last winter for the oranges price increase.

Move to approve the Vendor Price Increase for Fiscal 2008/09. Moved by Husary. Seconded by Aitken. Motion passed.

Move to have the Vendor Services committee review the current process for the vendor price increases and to bring the Governing Board options for simplifying the process. Moved by Husary. Seconded by Nwaokoro. Motion passed.

VI. Naming of West Plaza (I)

Cortez noted that this was mostly for the Master Plan committee to discuss, and added that it should be discussed at the retreat.

Barnes asked if the community had approached the Board about this naming.

Cortez replied that no one had approached the Board about this issue, and suggested talking to Sharef Al-Najjar to see if he had been approached by anyone.

VII. Naming of Computer Lab (I)

Cortez noted that this was a suggestion more than a requirement.

Aitken stated that generally a gift is the first part of a naming policy, and suggested that perhaps a non-profit organization that does great work for the community could be approached for the computer lab naming, such as Citizen Green, could be a potential sponsorship that will be acceptable for our community.

Barnes emphasized that there should be a great deal of input from the community and that the Student Center should do a lot of outreach for both of the naming projects. She recommended that the Board be very strategic for the potential naming, as this could be an opportunity for a fundraiser to gather some resources for the permanent lab, and possibly other future plans.

Move to send the review of the naming of the West Plaza and the computer lab to the Master Plan committee and facilitate a discussion at the retreat. Moved by Husary. Seconded by Nwaokoro. Motion passed.

VIII. Committee Reports

Bomar exited at 10:33 a.m.

Finance

a. 2008/09 Budget Approval

Dalpe reported that the Student Center's budget was being approved, but with a hold on the fund for general salary increases for the staff for the fiscal year 2008/09. He explained that the dollars

will remain in the budget, and stated that this gives us the opportunity for other ways to recognize the staff.

Representative from Jessie's Hot House entered at 10:34 a.m.

b. 2007/08 Financial Audit

(was there any discussion?)

Vendor Services

a. LCL Restaurant Options

Shah reported that a new space was being built next to the pub, with an anticipated finish of mid-September. She explained that the committee was looking for vendors to fill that spot temporarily until the hood can be put in, which is still two or three years in the future. She indicated that there had been contact with Naia Gelato as a possible vendor for this space but added that the committee would continue looking for applicants until September 3, 2008. She noted that the committee hoped to have a vendor established in the space by spring 2009.

b. Vendor Compliance- no discussion.

Rules

a. After Hours Charges

Husary noted that the committee hadn't had a meeting in a while, and asked if the Board had ever received a legal response about the video recording of the Board meetings.

Cortez replied that they had, and urged **Husary** to speak with **Dalpe** after the meeting.

b. Public Recording Guidelines- no discussion.

OSPLD Advisory Committee- no discussion.

Student Fee Advisory Committee

Buckley asked who was in charge of the student fee advisory committee.

Cortez replied that Dr. Saffold and ... were co-chairs of the committee.

Buckley pointed out that the committee hasn't been meeting lately, and expressed her opinion that this was a problem.

Aitken suggested that she direct her concerns to Dr. Saffold's office.

Flowers offered to speak with her and bring her concerns back with him.

Buckley thanked **Flowers** and stated that she would contact him about it later.

Dalpe informed the Board that for fees that are class related, including field trips, the approval process had changed over the summer. He suggested looking at the revisions.

IX. Managing Director's Report

1. Moratorium on Malcolm X Plaza Events

Dalpe informed members that at the end of the last semester a letter had been sent out regarding the moratorium of events in the Malcolm X Plaza until the time/place/manner policy on campus has been updated. He reported that the currently was a committee that is reviewing the policy, stating that himself and **Barnes** sat on it. He continued, stating that the charge was to try to have a revised policy to the cabinet by August 15, as they were pushing to get the plaza open for beginning of semester events. However, with 15-16 members it has been hard to finalize revisions, and the committee isn't sure that it will meet the deadline, but it is hoping shortly thereafter to have a complete enough policy to get a release for the plaza.

Buckley and the Jessie's Hot House representative exited at 10:44 a.m.

Barnes added that a sub-group is working on recommendations and language for the policy, which is a daunting task as the policy has not been changed in over 15 years, making it very out of date. She expressed her opinion that this was a very great opportunity to look at the campus and free speech.

Ken Monteiro entered at 10:45 a.m. and began his presentation: See Agenda Item I-5.

Dalpe informed the Board that the ROMC had applied for a grant from the California Story Fund, which went through for \$8,500 in support.

Barnes stated that the California Story Fund to help pay for that proposal and the ROMC celebration, including digital equipment and one on one interviews. She explained that they should know about the grant by the end of September, and added that the original grant would be supplemented through this grant.

(should those last two entries be included up with item I-5?)

2. DPS Charges

Dalpe referred members to a document in their packets regarding this issue, stating that as the semester starts the Board needs to reactivate our energies to contacting Dr. Saffold about this item.

Toporek asked if a structure had been set up to address this issue yet.

Dalpe replied that one hadn't, and suggested discussing it at the retreat.

Flowers added that the new members should be filled in on the issue at the retreat as well.

Aitken agreed, and pointed out that the retreat should start with a preface of all the issues being discussed.

3. LCL Restroom Renovation

Dalpe we are working with the architect so that the project can move forward, informing the members that there will be a few design drawing, one with everything included and some with parts of the project eliminated.

Mao asked if the architects had presented a design to the Board.

Dalpe replied that they had last semester.

Husary clarified that the Board is waiting for the final design.

Dalpe replied in the affirmative, explaining that then the design would be put out to bid, including everything.

Husary asked when the Board could expect this to start moving forward.

Dalpe explained that no dates have been set yet, however they hoped for construction to begin end of December or beginning of January for construction.

4. South Plaza Renovation

Dalpe informed the Board that there was an opportunity to combining projects, an exhaust stack for the LCL restraints and South Plaza design for the building. He stated that it would be beneficial to combine them, as the exhaust project has gone to the chancellor's office and the estimated price was in excess from what the bid had come in at originally, so combining the two projects would allow the Student Center to continue without redoing the bid process. He added that A+D Architecture and Schwartz Architecture have indicated that they would like to work together on the combined plans.

5. Computer Lab

Dalpe reported that the project is moving forward, the stations for the temporary location have been purchased and installed, and the computers are available. He emphasized that the computers would need locking mechanisms, as there was concern since the campus has had rooms broken into. He added that there would also be need for an alarm system and cameras.

Aitken asked when the temporary lab would be open.

Dalpe replied that it should be open in mid-September, and stated that they have been working with the Bookstore for running the day-to-day operations of the lab.

Flowers mentioned that there were special doors that are better for keeping out intruders, and suggested contacting Kevin Kelly about this, as the loss factor is high on campus.

Mao exited at 11:37 a.m.

6. Pyramid 1 Amphitheatre

Dalpe reported that the drawings are with Sizmik? Review and he was waiting to get them back, stating that they would hopefully meet all of the requirements.

Dalpe explained the project to the new members.

Flowers exited at 11:39 a.m.

Dalpe stated that the Bookstore would have to close for a few days during the construction, but they are aware of this, and it would not be during the busy beginning of the semester. He added that another area that would be impacted was Jack Adams Hall.

7. LCL Restaurant Buildout

Dalpe reported that the project was moving along well, and that the contractor expects to be completed by December 15, 2008. He reiterated that they were currently trying to decide what to put in the space, and stated that they hoped to have a vendor in by the Spring semester.

X. Announcements- none.

XI. Adjournment

The meeting was adjourned at 11:44 a.m.

Respectfully Submitted,

Guy Dalpe, Executive Secretary, Student Center Governing Board

Date