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STUDENT CENTER**
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STUDENT CENTER GOVERNING BOARD
March 15, 2007

The Student Center Governing Board at San Francisco State University held a meeting on **special Thursday, March 15, 2007 at 9:30 a.m. in the Delmy Rodriguez Room.**

<u>Members Present</u>		<u>Members Absent</u>
Lily Cortez	Asella Donovan-Blood	Rebecca Toporek
Hector Cardenas	Kit Bomar	Evelyn Hooker
Mirishae McDonald	Maire Fowler	Dr. Linda Buckley
Guy Dalpe	Derek Aitken	Don Scoble
Nathalie Granados- L		Cindy Morales
<u>Guests</u>		<u>Support Staff/Consultants/Presenters</u>
		Paul Herrera

Recording Secretary: Rachel Damiano

- i. The meeting was called to order by Cortez at 9:57 a.m.**
- ii. Agenda for the meeting of March 15, 2007. Approved by consensus.**
- iii. Public Comment- None**

I. Sick Leave Policy (A)

Motion to approve the Sick Leave Policy. Moved by Fowler. Seconded by Cardenas.

Discussion

Donovan-Blood stated that during the last election Sick Leave was voted in by 60 % and the Student Center finds it important to abide by City and State laws regarding employment so the Human Resources committee has approved the policy and is recommended that the Board approve it as well.

Husary asked for confirmation on whether employees accrue one hour after every 30 hours and then get paid for all those hours that they take off for sick days. **Donovan-Blood** replied in the affirmative and added that the sick leave hours cap at 72 hours, but starts over every year.

Six yays. No nays. No abstentions. Motion passed.

II. Holiday Policy (A)

Motion to approve the Holiday Policy. Moved by Fowler. Seconded by Donovan-Blood.

Discussion

Donovan-Blood stated that the Holiday Policy be revised to reflect the Holidays recognized by the University, and confirmed that the Human Resources Committee was revised based on **Herrera's** research and is now in congruence with the University calendar.

Six yays. No nays. No abstentions. Motion passed.

III. Retirement Policy (A)

Motion to approve the Retirement Policy. Moved by Fowler. Seconded by McDonald.

Discussion

Donovan-Blood stated that the Student Center has been in the process of enrolling the employees in the CALpers Retirement Package, noting that this is the same organization that State employees are covered by and it is important to have our employees covered by the same institution. She stated that the Human Resources Committee is recommending that the Board approve two of the three resolutions that they currently have established.

Herrera stated that on the first page of the packet there are two resolutions built into one per CALpers recommendation, one that follows the Public Employee Medical and Health Care Act, and one that sets the rate which is disclosed in "RESOLVED, (b)," that also defines how the Student Center will contribute to employee health benefits following under the State of California Government Code Section 22871. He added that this is the same as the California State University and the State Legislation sets our rate every year based on the area that has the largest amount of enrollees and if an employee used that plan then they will pay for 100% of the employees portion, and the initial 90% on dependents of that employee, and every year the state readjusts the rates in June to go into affect in January. He noted that employees that are state employees, referring to the Administrative Appointees, rates get sent out prior to open enrolment, and the Student Centers employees get the same priority enrollment and if an employee wanted to stay at Kaiser they would be covered 100%, and if they wanted a different family they would be covered all but \$2.80 that would need to be paid monthly and would have to be paid out of the pocket.

Granados entered at 10:07 a.m.

Donovan-Blood stated that the second resolution states that domestic partners would be covered.

Dalpe stating that the original motion needed to be restated because they would only be approving portions of the policy, not the whole policy.

Motion to resend the original motion. Moved by Fowler. Seconded by McDonald. Six yays. No nays. No abstentions. Motion passed.

Motion to approve the resolution electing to be subject to the Public Employees' Medical and Hospital Care Act for staff represented by the International Brotherhood Teamsters Union 856, fixing the employers contribution at an amount equal to or greater than that prescribed by Section 22892(b) of the Government Code. Moved by Donovan- Blood. Seconded by Fowler. Six yays. No nays. No abstentions. Motion passed.

Motion to approve the resolution electing to be subject to the Public Employees' Medical and Hospital Care Act for staff represented by the International Brotherhood Teamsters Union 350, fixing the employers contribution at an amount equal to or greater than that prescribed by Section 22892(b) of the Government Code. Moved by Fowler. Seconded by Donovan-Blood. Six yays. No nays. No abstentions. Motion passed

Motion to approve the resolution electing to be subject to the Public Employees' Medical and Hospital Care Act for the non-represented staff, fixing the employers contribution at an amount equal to or greater than that prescribed by Section 22892(b) of the Government Code. Moved by McDonald. Seconded by Fowler. Six yays. No nays. No abstentions. Motion passed

Motion to approve resolution electing to be subject to Section 22873 of the Public Employees' Medical and Hospital Care Act. Moved by Donovan-Blood. Seconded by Fowler. Six yays. No nays. No abstentions. Motion passed.

IV. HR Evaluation Consultation (A)

Donovan-Blood stated that herself and **Herrera** researched evaluation consultants to perform the 360 Evaluation of the Managing Director and the Human Resources Committee voted unanimously in favor of the HR Futures, noting that the committee felt that he was qualified, and **Herrera** informed them that he asked the right questions and had a timeline and the experience, and recommended that the Board approve the HR Future consultant.

Motion to approve the hiring of the consultant from HR Futures to perform the 360 Evaluation of the Managing Director. Moved by Donovan-Blood. Seconded by Fowler.

Discussion

McDonald asked what the \$9,000.00 was for. **Donovan-Blood** replied that that was how much the evaluation will cost.

Dalpe suggested that the wording in the motion be changed from “perform” to “coordinate.” **Donovan-Blood** accepted **Dalpe**’s suggestion as a friendly amendment.

Six yays. No nays. No abstentions. Motion passed.

V. Project Changes (A)

1. Soul Food Restaurant

Motion to table the item “V. Project Changes (A)” until the next Board meeting. Moved by Donovan-Blood. Seconded by Fowler.

Discussion

McDonald stated that the bid package for the Exhaust Stack was going to go out March 26 2007 and the bid opening was scheduled for April 10, 2007 and they hope to receive bids in that are 50% of the previous bids, which would be equal ot or less than \$400,000.00, but stated that she doesn’t see this happening and the Master Plan has discussed a few alternative options.

She stated that one option would be to change the location of the Soul Food Restaurant to from the Lower Conference Level to the middle location in the West Plaza renovation.

Another option would be to consider the possible relocation of current vendors in the building whose leases will be up in 2009.

The last option would be to have the project put on the CSU Project list, she noted that this would take another two years and the process would have to start over if they chose this option.

Fowler asked if the CSU Project List was full because of the University Master Plan projects. **McDonald** replied in the affirmative and doesn’t know what the priority of the Soul Food Restaurant would be if it were put on that list.

Dalpe stated that there was no priority process with getting the Soul Food Restaurant on th CSU Capital Outlay Project List. He stated that the project would come up for review, which they do every 3-6 months, a presentation would be made on the project, and they would accept it or not, then it would go into the review process for planning and review at the Chancellors Office and would be about a two year process.

Donovan-Blood commented that it would great to get it started in middle location of the West Plaza.

Husary asked if the Soul Food Restaurant went in the middle location would the Student Center need to get bids for the interior and exterior of that location also. **Dalpe** replied that the middle location of the West Plaza already has bids out for a Japanese, Thai or Filipino Restaurant, but has a full service kitchen and exhaust in the design of the space. He stated that if the Board moves to change the direction from putting a Japanese, Thai, or Filipino Restaurant to putting the Soul Food Restaurant in instead, the space is designed to provide the facilities that would be needed for the Soul Food Restaurant. We would also have to make decisions on whether or not

to complete the other projects that are on the table, the Lower Conference Level and the Exhaust Stack and whether the Student Center is still committed reviewing bids for the Japanese, Thai, or Filipino Restaurant when the bids open. He further stated that Asia Express still has to have an Exhaust system noting that if the Student Center moves forward with having the Soul Food Restaurant in the West Plaza does not resolve all other issues on the table.

Husary asked what size the space would be in the Lower Conference Level of the dining area compared to the middle space in the West Plaza. **Dalpe** replied that the West Plaza was approximately 300 square feet and the Lower Conference Level was approximately 350 square feet.

Husary asked if the vendors in the Lower Conference Level have exhaust systems or just Asia Express.

Dalpe stated that all the vendors in the Recreation and Dining Level have one Exhaust that connects all three, but noted that per code requirements Asia Express requires an upgrade on the exhaust system based on the type of cooking they do, but the other two restaurants can still share the existing exhaust system.

Husary asked how long the Board has been committed to the Soul Food restaurant. **Dalpe** replied that it has been a discussion item since 1997, and he wasn't sure how long they have been discussing the Japanese, Thai, or Filipino restaurant.

Bomar suggested temporarily having the Soul Food restaurant in the Middle location while the other exhaust stack project is in process.

One yay. Five nays. No abstentions. Motion failed.

Motion to establish a moratorium on all new vendors coming into the Student Chavez Student Center until the Construction of Soul Food Restaurant is started. Moved by McDonald. Seconded by Cardenas.

Discussion

Bomar asked if this motion passes, what would the option be for the Japanese, Thai, or Filipino restaurant. **McDonald** replied that it would secondary to Soul Food until construction began.

Granados reminded the Board that a decision should be made promptly to respect the time that people would take to review these proposals and the time the vendors spend to bid the project.

Cortez asked if the Master Plan committee had recommended the motion. **McDonald** replied in the negative. **Cortez** reminded her that this was not following procedure.

Dalpe asked if **Cortez** was stating that the motion was out of order. **Cortez** replied in the negative.

McDonald retracted motion. Cárdenas withdrew his second on the Motion.

Motion to start construction in the West Plaza location for the Soul Food Restaurant if the bids for the smoke stack come in over \$400,000.00 on April 10, 2007. Moved by McDonald. Seconded by Fowler. Six yays. No nays. No abstentions. Motion passed.

2. **Personnel Contract-** No Discussion

VI. Closed Session

The Board entered into Closed Session at 10:42 a.m.

1. **Agreements**

2. **Personnel Contract**

The Board exited Closed Session at 11:42 a.m.

VII. Announcements

VIII. Adjournment

The meeting was adjourned at 11:46 a.m.

Respectfully Submitted,

Guy Dalpe, Executive Secretary, SCGB Committee

Date