



**STUDENT CENTER GOVERNING BOARD
June 4, 2009**

The Student Center Governing Board at San Francisco State University held a **meeting on Thursday June 4, 2009, 9:30 a.m. in the Delmy Rodriguez Conference Room.**

<u>Members Present</u>		<u>Members Absent</u>	
John Saadeh	Raul Amaya	Guy Dalpe	Kit Bomar
Paloma Dudum-Maya	Sokhom Mao	Sam Brown	Dr. Will Flowers
Derek Aitken	Don Scoble	Darlington Nwaokoro	Dr. Linda Buckley
Dr. Rebecca Toporek		Tyler Cornfield	

<u>Support Staff/Consultants/Presenters</u>		<u>Guests</u>	
Edina Bajraktarevic	Neha Shah	Mayra Saldana	
		Travis Northup	Chris Gillespie

Minutes Prepared By: S. Bolton

i. The meeting was called to order by Saadeh at 9:43 a.m.

Changes to the agenda for the meeting of February 5, 2009:

- Item III and IV were tabled until next meeting.

ii. The agenda for the meeting of June 4, 2009. Approved as amended.

iii. The minutes from the meeting of May 7, 2009. Approved by consensus.

iv. The minutes from May 14, 2009. Approved by consensus.

iv. Public Comment

Mayra Saldana introduced the tentative appointees from ASI, **Travis Northup** and **Chris Gillespie**. She explained, that due to a miscommunication the appointment letter was not sent to either **Dalpe** or **Saadeh**.

I. Chair's Report

1. Rec & Wellness Partnership Development meetings

Saadeh reported at the recent meeting he attended, which involved ASI, Recreational Sports members, and Dr. Saffold, they discussed partnerships for the operation of the Recreational and Wellness Center and how this partnership may work if the referendum does pass. He informed everyone that anyone is welcome to attend these meetings held on Tuesdays from 2:00-4:00pm. The Board will need to appoint a member in order to fill the vacant seat.

2. ASI Appointees

Saadeh informed the Board that ASI did not confirm the appointment of **Northup** or **Guillespie**, and that without that appointment letter the Student Center could not seat the appointees. He mentioned that this would be his last meeting as Chair of the Governing Board. He thanked the Board and staff for their help and support.

Bajraktarevic presented **Saadeh** with a plaque for his service on the Board.

Board members expressed their gratitude for his service to the Student Center.

Bajraktarevic noted that there was a Representative-at- Large position available and advertising for this position would be done during June 2009 and applications would be turned in to the Board July 2009.

3. July Meeting Date

Saadeh pointed out that due to complications with quorum, the July 2009 meeting would be taking place on July 9th instead of July 2nd.

4. University Committee on Sustainability Representative

Saadeh indicated that University Committee on Sustainability still had a vacant seat for a Student Center Board Member, if no one was appointed to the seat it would be necessary to appoint a staff member.

II. Video/ Audio Recording Policy (A)

Aitken indicated that it was a policy that the Rules Committee had been working on for three years due to meetings being recorded without permission from the Board. Essentially, the policy dictates that no video or audio recording without the consent of the Board five days prior to Board meeting and Committee meetings would be permitted.

Scoble asked who would be the Sergeant of Arms.

Aitken clarified that the Student Center would call DPS to escort any person out the meeting that was in violation of this policy.

Motion to approve the Video/ Audio Recording Policy as presented by the Rules Committee. Moved by Aitken. Seconded by Amaya. Motion passed.

III. Third Quarter 08/09 Investment Report (A) -Tabled

IV. Third Quarter 08/09 Financial Report (A) -Tabled

V. Closed Session – Leases

Moved into closed session at 10:00 a.m.

Moved out of closed session at 10:20 a.m.

VI. Committee Reports

Master Plan Committee

Dadum- Maya indicated that the Pyramid Roof Restoration is set to begin in four weeks.

Bajraktarevic clarified that the removal and reinstallation of the seats is set to be completed at night from 8:00 p.m. to 4:00 a.m. during the week, instead of the weekend. This eliminates the need to close the Student Center during this part of the restoration process. There will be weekly meetings between management, construction crew and members of the community to report on the project's status.

Saadeh asked about the status of the hangers for the women's bathroom and the payphones at the Student Center.

Dudum-Maya indicated the Master Plan Committee did visit the women's restrooms and saw a need for the hangers. Staff is looking into the option of providing wall hooks in the plaza view restroom first. In reference to the payphones, she clarified, that there was a payphone on the second floor.

Toporek emphasized that it should be seen as a service and not a way to make money, similar to the Computer Lab. She suggested getting in contact with pay phone providers who had lower service charges.

Rules Committee

Aitken indicated that OSPLD which is now LEAD has changed their room reservation policy which is something the Student Center should be aware of because it affects how room reservations will be done at the Student Center.

Human Resources Committee

Mendez indicated that the Human Resources Committee has been working on two events which emphasize employee recognition. The first event would be held in the summer in the form of a BBQ and the second event should continue to be the End of the Year Dinner. She stated that Paul Herrera had recommended that student Holiday Pay be reformatted to a standard 4 hour paid time for everyone including those who would normally be working on the holiday, though, that was under discussion at the committee level.

Native American Mural Committee- Arts

Mendez stated that the Native American Committee was working on distributing the packets to different artists. So far 30 artists have requested the packet for which the deadline for submission is July 1st, 2009. She added that there is also a Craigslist Ad and a webpage setup in order to advertise the opportunity.

Community Relations Committee - **Tabled**

Finance Committee

Mao reported that Michael Oster of Merrill Lynch came to the last Finance meeting. Oster spoke about Socially Responsible Investments. The committee discussed if they should move forward with Socially Responsible Investments or look towards other investment options.

Bajraktarevic informed the Board that the Finance Committee was set to present the budget to University Vice President and CFO Leroy Morishita on June 22,2009.

Vendors Services Committee

Amaya stated that public relations would be a key factor when dealing with vendor relations the in next months.

Toporek asked about the extra advertising for the vendors.

Dudum-Maya responded that it would be going up soon.

Vendor Services –Tabled

University Committee on Sustainability- No Report

Student Fee Advisory Committee- No Report

OSPLD Advisory Committee- No Report

VII. Managing Director's Report

1.LCL Restaurant

Bajraktarevic stated that the hood has been installed in the LCL restaurant, along with more electric outlets to support an all-electric kitchen as there is only a limited amount of cooking that can be done under a Type II hood if gas is not being used.

Shah mentioned that the signing contract still needed to be completed.

2. Referendum marketing

Bajraktarevic stated that at the marketing meeting for the Referendum, additional expenses were identified that will impact next year's budget. The total amount that the Student center would allocate is \$19,000, of which \$12,000 would be for marketing materials and staff. The expenses include the printing of the voter packet, the hiring of a Referendum Supervisor, poll workers and polling place, which is being split among the auxiliaries. This amount can be taken from the DPS budget since the fee will be less than what was budgeted. She noted that new expense does change the budget allocation for next year but does not increase the proposed budget amount 2009/2010.

3. Pyramid amphitheatre

Bajraktarevic stated that the construction is set to begin in a few weeks.

VIII. Announcements - None

IX. Adjournment

The meeting was adjourned at 10:39 a.m.

Respectfully Submitted,

Lori Hostetter, Governing Board Secretary,
on behalf of Guy Dalpe, Executive Secretary

Date