



**CESAR CHAVEZ
STUDENT CENTER**
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STUDENT CENTER GOVERNING BOARD
October 1, 2009

The Student Center Governing Board at San Francisco State University held a **meeting on Thursday October 1, 2009, 9:30 a.m. in the Delmy Rodriguez Conference Room.**

<u>Members Present</u>		<u>Members Absent</u>
Derek Aitken	Paloma Dudum- Maya	Dr. Linda Buckley- UN A
Raul Amaya	Dr. Rebecca Toporek T @ 9:47 a.m.	Edwin Johnson
Kit Bomar T@10:00 a.m.	Don Scoble	
Sam Brown	Travis Northup	
Tyler Cornfield	Chris Gillespie	
Guy Dalpe	Jackie Mendez	
Dr. Will Flowers D @ 9:56 a.m.		
Sokhom Mao		
<u>Support Staff/Consultants/Presenters</u>		<u>Guests</u>
Edina Bajraktarevic	Neha Shah	Claudia Mendez Desiree Cook

Minutes Prepared By: S. Bolton

- i. The meeting was called to order by Amaya at 9:43 a.m.**
- ii. The agenda for the meeting of October 1st, 2009. Approved by consensus.**
- iii. The minutes from the meeting of September 3rd, 2009. Approved as amended.**

Changes to the minutes from the meeting of September 3rd, 2009:

- Add Phil Klasky to Guest List
- Add to Public Comment- Greenwell mentioned that any questions and concerns regarding the Sound Level Policy for the Malcolm X Plaza to be directed to LEAD office.

iv. Public Comment

Desiree Cook and **Claudia Mendez** introduced themselves to the Board and expressed their interest in running as representatives at large.

I. Chairs Report

Dalpe announced that **Edwin Johnson** would no longer serve on the Student Center Governing Board because of other activities that kept him away.

1. Rec. and Wellness Project

Amaya indicated that the process to get the petition signatures would include workshops that would train volunteers.

Mendez asked what were some of the changes made to the Rec Center publicity.

Amaya responded that the tag line was changed to “Weigh In.”

Dalpe clarified that the Referendum tag line was changed because it was no longer a vote. He indicated that information regarding this would be sent out to board members.

2. Tuk Tuk Thai Grand Opening

Dalpe indicated that the Tuk Tuk Thai would be opening the following Friday from 4p.m.- 6p.m.

Mao indicated that there would be a show during the grand opening and invited the board to show their support.

3. Campus Unity Effort

Flowers departed at 9:56 a.m.

Dalpe mentioned that **Cornfield** was able to coordinate an event that was successful and included many students from housing.

Bomar entered 10:00 a.m.

II. Committee Membership – Vendor Services, Master Plan (A)

Vendor Services

Mao clarified that **Claudia Hurtado** was not a member of Vendors Services, instead he wanted to add **Claudia Mendez** and **Desiree Cook**.

**Motion To approve Desiree Cook and Claudia Mendez to Vendor Services.
Moved by Mao. Seconded by Northup.
Motion Passed.**

Master Plan

Dudum-Maya indicated that **Wendy Bloom** would be a great addition to the Master Plan committee.

Dalpe clarified that **Bloom** had experience since she had previously worked with the University's Master Plan committee.

**Motion to add Wendy Bloom to the Master Plan committee.
Moved by Dudum-Maya. Seconded by Mao.
Motion passed.**

III. Sponsorship- College of Ethnic Studies 40th Anniversary (A)

Monteiro indicated that last year's celebration of the 40th Anniversary of the 1968 Strike was a success that allowed different races and classes to come together and view the results of the struggle. This year the College of Ethnic Studies would be celebrating its 40th Anniversary and would like to ask the Student Center for a fee waiver that would allow for the College of Ethnic Studies to use the Student Center as the location for its conferences.

Dalpe stated that University events receive a 65 % reduction in charges, however what **Monteiro** was asking for is an additional 35%. The conferences would all be within normal hours of operation and would not require overtime. **Dalpe** recommended that the Student Center move forward with this project.

Monteiro clarified that the ROMC Conference room would be turned into a communication outpost which would include Twitter and Facebook updates.

Mao asked how many people were being expected to participate in the event.

Monteiro responded that last year there were 2,000 participants and that this year they expected about 3,000 people.

**Motion to approve request to become sponsor for the 40th Anniversary of the Ethnic Studies Celebration.
Moved by Toporek. Seconded by Northup.
Motion passed.**

IV. Resolution on Student Center Volunteers (A)

**Motion to adopt the presented resolution.
Moved by Scoble. Seconded by Toporek.
Motion passed.**

V. Native American Mural Budget Increase Request (A)

Mendez asked for a \$2000 increase to Native American Mural budget, which would cover the cost for the collaborative artist.

Dalpe clarified that the budget if increased would go from \$5100 to \$7100. He indicated that the Student Center would be able to capture the \$2000 from Operating budget.

Motion to approve \$2000 increase to the Native American Mural budget.

Moved by Mendez. Seconded by Dudum-Maya.

Motion passed.

VI. Mileage Reimbursement Rate (A)

Dalpe stated that the Mileage policy has been presented to the Finance Committee and has been adopted as the recommendation of the Finance Committee for the Board's mileage reimbursement rate. The Mileage Reimbursement Rate would be parallel to the IRS' Mileage Reimbursement rate from this year on.

Motion to adopt the IRS' Mileage rate for mileage reimbursement from this day fourth.

Moved by Aitken. Seconded by Scoble.

Motion Passed.

VII. Review 2009/2011 Financial Projections (A)

Bajraktarevic indicated that the Student Center budget had changed due to the new furlough days and the cut in revenue. Also, operators were asking for an additional relief of 10% .

Mendez asked how many non-student staff were being employed by the Student Center

Bajraktarevic responded that the Student Center currently employed 25 full- time staff.

Northup asked if the Student Center would be allowed to furlough non-state employees.

Dalpe clarified that the Student Center would be able to furlough as long the employees take week-long days off.

Bajraktarevic stated that the furlough savings would be additional to the departmental savings of \$230,000.

Toporek asked how were the departmental savings achieved and how would the Student Center plan on helping vendors.

Bajraktarevic responded that the Student Center used the information from last year and analyzed what could be cut, since the budgeted amounts are always higher than actual amounts.

Dalpe clarified that if Scenario 2 passed, the campus would be closed on the dates and most students would be gone. He indicated that vendors usually closed during this period.

Amaya asked for a clarification as to what was the Student Center's debit amount.

Bajraktarevic indicated that the debited \$ 500,000 was a reflection of investment return for the year, which was noticeably less because of the unstable economy.

Bomar stated that it would important to communicate that the likelihood of a positive economic turn was not high. He indicated that there should be a concern with availability to stay afloat and that the Student Center will not be able to subsidize every time something difficult comes up.

Dalpe indicated that the Student Center had a meeting with the vendors and that it had been indicated that they would have start finding ways to stay afloat with out assistance. He stated that his recommendation was for Scenario 2.

Motion to adopt Scenario 2 as the Student Center's furlough closures.

Moved by Aitken. Seconded by Toporek.

Motion passed.

VIII. Survey Presentation- Neha/ Dan (I)

Shah indicated that on the furlough days of September 4-8, the Student Center conducted a survey to track the people who used the Student Center during furlough days. The 400 people were surveyed and 80 % of those who were surveyed were from the off-campus community.

Aitken clarified that what the Student Center discovered was that people did not consider University Park North and University Park South as on-campus housing. He also indicated that vendors seem to have lost money for being open.

Bajraktarevic stated that there would be other surveys conduct through out the semester.

IX. Closed Session – 1. Personnel

Entered Closed Session at 11:50 a.m.

Exited Closed Session at 12:00 a.m.

X. Committee Reports

- Master Plan

Dudum- Maya indicated that she had contacted the organizations for plaques and held a special meeting for the review.

Toporek asked what had happened to the gender-neutral restroom?

Dalpe responded that the designs had just been completed. Should they get approval the Student Center would have to see if it has to revenue for this project.

- Rules

Cornfield announced that the committee was discussing the Fee Waiver Policy in which organizations can come ask for fee waivers.

- Human Resources- No Report
- Arts- Native American Mural

Mendez stated that the committee met with the artist last month and gave suggestions as to what the mural should include. She indicated that there could be a final draft submitted in mid October, which would call for a special Board meeting.

- Elections – No Report
- Community Relations- No Report
- Finance

Aitken stated the Finance Committee is still reviewing the investment policy. He mentioned that the annual report is being pushed ahead with deadlines and timelines set in place.

- Audit

Dalpe indicated that the financial Audit was completed and that their report should be coming in the November Board Meeting.

- Vendor Services

Mao mentioned that he constructed a statement that would be sent out. He said that there was an emergency meeting with vendors to discuss the effects that the furlough days may have on them.

Shah informed the Board that the pub has not submitted sales tax forms and that Jesse's Hot House was closed on August 17, which place both vendors out of compliance.

- Univ. Cmte on Sustainability - No Report
- Student Fee Advisory Committee - No Report
- LEAD Advisory Committee- No Report

XI. Managing Director's Report

1. University Lease

2. Internal Audit

Dalpe informed the Board that the Internal Audit has been completed and will be presented during the November Board meeting.

3. Pyramid Amphitheatre

Dalpe mentioned that the Pyramid Amphitheatre is moving slowly due to the discovery of additional repairs that include water damage and membrane reconstruction. He indicated that the additional costs have not been billed but that the total cost it is expected to be less than 1.2 million dollars. The project is expected to be completed by the November fall break.

4. Hot water Boiler Project

Dalpe stated that the Hot water boiler initial cost was projected to be \$145,000. After searching for other options, Soma Marin's bid was \$93,000, which was a huge drop from the initial \$145,000.

XII. Announcements- None

XIII. Adjournment

The meeting was adjourned at 12:31 p.m.

Respectfully Submitted,

Guy Dalpe, Executive Secretary

Date